

**PROOF OF RESIDENCY INFORMATION**  
***Cobleskill-Richmondville Central School***

Under New York State Education Law 3202(1), a school district is required to admit, “only district residents who are over 5 and under 21 years of age.” Residency means domicile, **which requires one’s physical presence and the intention to remain there permanently**. A student’s legal school district residence is presumed to be that of his parents or legal guardian. To determine residency, the district will need to review all facts specific to the residency in question. The Board of Education, or designee of the board, will provide written notification within two days whether your child (ren) are entitled to attend its schools.

The following types of documents may be submitted:

- A deed or other indication of real property ownership;
- A copy of Purchase Contract, with letter from Attorney (including date/time of closing);
- A lease agreement or statement from landlord, owner or tenant from whom you lease or live with;
- Notarized statement from third party stating the physical presence of the parent/guardians in the district;
- A utility or other bill stating correct address;
- A copy of a valid driver’s license of the parent indicating permanent address;
- A recent income tax return showing the parent’s name and address within the district;
- A current paycheck stub showing the parent’s name and address within the district;
- Documentation illustrating that the parent is receiving public assistance benefits at an address within the district.