

TO: Parent/Guardian
FROM: William Himme, Director of Facilities
DATE: 2016 - 2017 School Year
RE: IMPORTANT TRANSPORTATION INFORMATION

ALL REQUESTS FOR DAY CARE OR ALTERNATE TRANSPORTATION MUST BE RECEIVED BY AUGUST 1, 2016. NO CHANGES WILL BE ACCEPTED AFTER THAT DATE. A NEW FORM MUST BE SUBMITTED EACH SCHOOL YEAR.

This letter is a reminder that your child is being provided a bus ride to and from school based on the location of your residence. According to Board of Education policy, your child is not authorized to ride any other school bus unless it is for permanent child care arrangements (all students). Please make your arrangements consistent. Inconsistency creates confusion for the children as well as adults. As you make your personal and family plans for the 2016-2017 school year, please complete the attached form if your child/children will NOT be picked up and/or dropped off at your home bus stop every day during this school year. This includes your choice to Parent Transport.

TRANSPORTATION ARRANGEMENTS WILL NOT BE GRANTED FOR THOSE WHO WANT TO GO TO FRIENDS' HOMES, PARTIES OR EMPLOYMENT.

REMINDERS: Please have your child/children ready and at the bus stop FIVE minutes prior to the scheduled arrival times. This is regardless of weather conditions. Please understand that if your child makes the bus wait, the rest of the children must wait in rain, snow and/or cold even longer. ALL K-5 students must have an adult or an older sibling receive them from the bus. If no one is there, the student will be returned to school.

Thank you for your consideration and cooperation.

**PLEASE RETURN THE COMPLETED FORM
BY 8/1/16 TO:**

Transportation Office
Cobleskill-Richmondville Central School
284 Elm Street
Cobleskill, NY 12043