

**Cobleskill-Richmondville Central School District**

Application for Admission to Cobleskill-Richmondville School District  
for a Non-Resident Student

I, \_\_\_\_\_, a parent/guardian of a non-resident student, do hereby make application for non-resident student admission to the Cobleskill-Richmondville Central School District for the \_\_\_\_\_ school year. By making this application, I understand that I am responsible for the payment of non-resident tuition, as set by the Board of Education. Admission is subject to prior approval by the Board of Education.

Name of Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Residence Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Home Telephone: \_\_\_\_\_ Work Telephone: \_\_\_\_\_

Student's Date of Birth: \_\_\_\_\_ Student's Gender: \_\_\_\_\_

Last School Attended: \_\_\_\_\_

Address of Last School Attended: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for Requesting Admission: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Parent/Guardian)

APPROVED BY THE BOARD OF EDUCATION ON : \_\_\_\_\_

pc: Business Office/Business Manager/Guidance Office/Principal

NON-RESIDENT STUDENTS

The Board of Education affirms that its primary responsibility is to provide the best possible educational opportunities for the children who are legal district residents. The Board of Education, upon the recommendation of the Superintendent of Schools, reserves the right to annually admit non-resident students on payment of previously determined tuition. Non-resident students are pupils who reside outside of the boundaries of the school district. Non-resident families who wish to enroll children in the school district shall submit an annual request in writing to the Superintendent, who shall recommend to the Board of Education whether the student(s) should be admitted. Unless otherwise established, the residence of a student shall be that of his/her parent or guardian.

Children of taxpaying future residents who have signed a contract to buy or build a home in the school district within one (1) year from the date of such contract may enroll without paying tuition. Children enrolled in grades eleven (11) or twelve (12) who attended Cobleskill-Richmondville Central School District continuously throughout the preceding year and whose parents or designated legal guardians have since moved out of the school district may enroll without paying tuition. Other non-residents may be admitted in cases of temporary, personal, or financial hardship, as determined by the Superintendent of Schools. Children of faculty and staff who reside outside of the school district may be admitted on a non-tuition basis, subject to provisions contained in bargaining unit employment agreements.

Other non-residents may be accepted on an annual basis upon payment of tuition only if:

1. No increase in school facilities or staff will be necessary to accommodate such students; and
2. It appears at the time of acceptance that no class will contain more than the desired number of students; and
3. The non-resident student meets the school district's criteria of admission; and
4. The admission of the non-resident student is determined to be in the best interests of the non-resident student and the school district.

Tuition payment amounts for non-resident students shall be set annually by the Board of Education according to the formula established by the Commissioner of Education. If parents/legal guardians of non-resident student(s) own real property within the boundaries of the school district, school taxes are to be deducted from the tuition bill.

Families of all non-resident students must provide transportation to and from school for the non-resident students unless there is available space on an existing bus route.

Tuition payments are due at the beginning of each semester. However, the Superintendent may approve alternative payment plans.

In order to ensure the educational continuity of students whose parents or guardians enter or move from the Cobleskill-Richmondville Central School District after the beginning of a school year, such non-resident students will be permitted to attend Cobleskill-Richmondville Central School under the following conditions:

1. Students in grades Kindergarten through 10 whose families move out of the district during the first semester may complete the first semester on a non-tuition basis. If they wish to complete the second semester, they may do so only after paying tuition.

2. If the student moves out of the school district during the second semester, the student may complete the semester on a non-tuition basis. Such non-resident students shall not be permitted to attend Cobleskill-Richmondville Central School after the end of the school year during which their parents or guardians move from the school district unless the non-resident tuition fees are paid.

First review by the Board of Education: 1/11/99  
Second review by the Board of Education: 1/25/99

**Adopted by the Board of Education on 1/25/99**